# COLLEGE OF ARTS & SCIENCES

*Office of the Dean*

# MARSHALL AWARD APPLICATION FORM

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**TO APPLY**: *Email a completed copy of this application form to Alice Hollow Horn (lakotahh@unm.edu) by* **March 2, 2026.** *A completed form* **must** *include the signatures of the Applicant and the Chair or Director of the Applicant's home unit.*

## APPLICANT INFORMATION

Name _____

Title/Rank _____

Home Department/Program _____

Email Address _____

Name of Chair/Director _____

Email Address of Chair/Director _____

## COURSE & PROJECT INFORMATION

Type of Project (select one)
- x Develop a new F2F course
- x Improve an existing F2F course

General Subject Area of the Course (select one)
- x Humanities  x Sciences  x Social Sciences

Course Subject Code, Number, and Title _____

Is this an already established General Education course?
- x YES  x NO

If YES, in which area of study?
- x Communication  x Mathematics & Statistics  x Humanities
- x Physical & Natural Sciences  x Social & Behavioral Sciences
- x Second Language  x Arts & Design

If this is not an already established General Education course, are there plans to request that the course be a General Education course?

x  YES          x  NO          x  N/A

If YES, in which area of study?

x  Communication     x  Mathematics & Statistics     x  Humanities

x  Physical & Natural Sciences     x  Social & Behavioral Sciences

x  Second Language     x  Arts & Design

Is this course currently a requirement for any degree program(s)?

x  YES          x  NO

If YES, list all degree programs below.

_____

_____

Are there plans to establish the course as a requirement for any (additional) degree program(s)?

x  YES          x  NO          x  N/A

If YES, list all degree programs below.

_____

_____

Do you anticipate that all future offerings of the course will be taught on-load by full-time faculty members and/or funded graduate students?

Yes, it's expected that all future offerings of the course will be taught on-load by full-time faculty members and/or funded graduate students.

No, it's expected that some future offerings of the course will be taught by part-time instructors and/or by full-time faculty members as an overload.

**IF A <u>NEW</u> FACE-TO-FACE COURSE:**

*[1]* How many Face-to-Face sections of the course do you anticipate being offered on the UNM ABQ Campus each academic year?                 _____

*[2]* What enrollment cap will be used for each Face-to-Face section of the course?                 _____

*[3]* Do you anticipate requesting that the course be added to the UNM Catalog?

x  YES     x  NO

**IF ENHANCING AN <u>EXISTING</u> FACE-TO-FACE COURSE:**

[4] How many total times have you taught a Face-to-Face section of the course?

[5] How many Face-to-Face sections of the course have been offered on the UNM ABQ Campus over the last four semesters?                 _____

[6] What was the average enrollment of each Face-to-Face section of the course that was offered on the UNM ABQ Campus over the last four semesters?                 _____

**PLEASE EXPLAIN (IN 2,200 CHARACTERS) the significance of your curriculum work:**

- For a new Face-to-Face course, specify which gap(s) in the curriculum the new course addressed and how the course was designed for student success.

- For an existing course, identify the specific aspects of the course that were enhanced and how these improved student learning.

**PLEASE IDENTIFY (IN 2,200 CHARACTERS OR LESS) the following elements of your course:**

- Core student learning objectives
- Major topics or content areas to be covered
- Types of assessment used to evaluate student learning
- How you and your syllabus cultivate a nurturing learning environment for all students

*By signing below, the Applicant and the Chair/Director acknowledge that the information provided on this application form is true and accurate to the best of their knowledge and the Applicant agrees that, if granted a Marshall Award, they will provide a brief report describing the results of their curricular changes to the College of Arts & Sciences Associate Dean for Student Success no later than 1 September of the next academic year.*

Applicant      _____      _____

                              Signature                                                            Date

Chair/Director      _____      _____

                              Signature                                                            Date